



Conference Suites – Room Hire

	Full Day	Half Day	Evening
Riverview Suite	€500	€350	€275
Cypress Suite	€300	€200	€125
Elm Suite	€125	€90	€ 75
Maple Suite	€125	€90	€ 75
Oak Suite	€125	€90	€ 75
Ash Suite	€150	€100	€ 80
Lime Suite	€150	€100	€ 80

WiFi Connection & Broadband Internet Access is available in all Conference Suites. (Broadband Only in Riverview Suite)

WiFi connection available in Public Areas

AV Equipment is included in room hire charge

AV Specifications for Meeting & Boardroom

Riverview Suite

- 2 x Ceiling Mounted Data Projector
- Ceiling Mounted Data Projector
- Electric Screen
- Induction Loop
- DVD Player
- Satellite Television
- Overhead Projector
- Flipchart
- Broadband Internet Access

Cypress, Ash & Lime Suite

- Ceiling Mounted Data Projector
- Electric Screen
- Induction Loop
- DVD Player
- Satellite Television
- Overhead Projector
- Flipchart
- Broadband Internet Access



Elm, Maple & Oak Suite

- Portable Audiovisual 32” LCD Television
- DVD Player
- Laptop Connection
- Video
- Satellite Television
- Flipchart & Overhead Projector – On Request

Refreshments – Prices are per person per break

€15.95 pp	Full Irish Breakfast, Tea/Coffee
€10.95 pp	Continental Breakfast, Tea/Coffee
€ 6.50 pp	Selection of Danish Pastries and Croissants, Orange Juice, Tea/Coffee
€ 2.95 pp	Freshly made Scones with a selection of Preserves & Fresh Cream
€ 4.00 pp	Freshly made Scones with a selection of Preserves & Fresh Cream Tea/Coffee
€ 2.50 pp	Homemade Cookies, Tea/Coffee
€ 2.00 pp	Tea/Coffee
€ Comp	250ml bottle mineral water

Lunch Options

Light Lunch:

Soup of the Day
One round of Sandwiches per person
Tea/Coffee

Cost: €8.50pp

2 Course Lunch:

Option 1
1 Starter, 2 Main Courses, Tea/Coffee
Option 2
2 Main Courses, 1 Dessert, Tea/Coffee

Cost: €16.50pp

1 Course Lunch:

2 Main Courses, Tea/Coffee

Cost: €14.50pp


CARLTON
HOTEL
TRALEE
★★★★

Full Lunch:

2 Starters
3 Main Courses
2 Desserts
Tea/Coffee

Cost:

€27.50pp

Buffet Lunch:

1 Main Course
4 Salads
1 Rice
1 Baked Potato

Cost:

€16.50pp

Evening Buffet:

Assorted Sandwiches
Cocktail Sausages
Mini Spring Rolls
Crispy Chicken Goujons
Vegetable Samosa
Tea/Coffee

Cost:

€10.50pp without tea & coffee

€12.50pp with tea & coffee

Daily Delegate Rate

Room Hire
All Equipment
Pads & Pencils
2 Bottles Mineral Water
Morning Tea/Coffee/Pastries
Soup/Sandwich Lunch
Afternoon Tea/Coffee/Biscuits

€45.00 per person

Based on a minimum of 10 delegates in Meeting Rooms

Not applicable to Conference Suite or Riverview Suite



€50.00 per person

Based on a minimum of 10 delegates in Executive Boardrooms
Not applicable to Conference Suite or Riverview Suite

24 Hour Delegate Rate

Room Hire
All Equipment
Pads & Pencils
2 Bottles Mineral Water
Morning Tea/Coffee/Pastries
Soup/Sandwich Lunch
Afternoon Tea/Coffee/Biscuits
Table D'Hote Dinner
Overnight Accommodation, Single Occupancy

€160.00 per person

*Based on a minimum of 10 delegates in Meeting Rooms
Not applicable to Cypress Suite or Riverview Suite*

€170.00 per person

*Based on a minimum of 10 delegates in Executive Boardrooms
Not applicable to Cypress Suite or Riverview Suite*

Additional Information:

Total Number of Meeting Rooms:	7
Technician on Request:	Yes
Office Support/Business Reception:	Yes
Air Conditioning:	Yes
Fully Wheelchair Accessible:	Yes
Dedicated Exhibition Space:	Yes
Serves Fair Trade Products:	Teas & Coffees
Ground Floor Access:	Yes
Wifi/Broadband:	Yes
Lectern Available on Request:	Yes
Microphone Available on Request:	Yes
Teleconferencing Facilities Available:	Yes